BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CABINET

Minutes from the Meeting of the Cabinet held on Tuesday, 17th November, 2026 at 6.00 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillor A Beales (Chair)
Councillors M de Whalley, A Kemp, S Lintern, C Morley, J Ratcliffe, S Ring, J Rust and S Squire

PRESENT UNDER STANDING ORDER 34: Councillor Kemp

OFFICERS:
Jemma Curtis – Regeneration Programmes Manager
Michelle Drewery - Deputy Chief Executive and Section 151 Officer
Debbie Ess - Senior Corporate Governance Officer
Duncan Hall – Assistant Director, Regeneration, Housing and Place
Emma Hodds – Chief of Staff and Monitoring Officer
Carl Holland – Assistant Director, Finance
Emma Kavanagh – Chief Operating Officer
Liz MacDonald – Assistant Director, Property
Jo Stanton – Revenues and Benefits Manager

CAB61 **APOLOGIES**

An apology for absence was received from Councillor Moriarty.

CAB62 **MINUTES**

RESOLVED: The minutes from the previous meeting were agreed as a correct record.

CAB63 **URGENT BUSINESS**

None.

CAB64 **DECLARATIONS OF INTEREST**

None.

CAB65 **CHAIR'S CORRESPONDENCE**

None.

CAB66 **MEMBERS PRESENT UNDER STANDING ORDER 34**

Councillor Kemp – Items CAB75 and CAB76.

CAB67 **CALLED IN MATTERS**

None.

CAB68 **FORWARD DECISIONS**

The Leader requested that Cabinet Members review the unprogrammed items on the Work Programme with the relevant officers as required.

RESOLVED: The Forward Decisions List was noted.

CAB69 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

Cabinet noted the recommendations put forward by the Panels in relation to the following items:

Corporate Performance Panel – 10th November 2026

- Corporate Performance Monitoring Quarter 2
- Council Tax Support Scheme for working age people 2027/2028
- Council Tax Discounts, Levies and Premiums for Empty Properties and Second Homes.
- Community Project Fund
- Budget Monitoring Quarter 2
- EXEMPT – Corporate Insurance Contract Arrangements from 1 January 2027

Joint Panel Meeting – 11th November 2026

- King's Lynn Masterplan and Car Parking Strategy.

CAB70 **CORPORATE PERFORMANCE MONITORING QUARTER 2**

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The Senior Corporate Governance Officer presented the Quarter 2 2026/27 Corporate Performance Report and advised that 85% of current projects were on track, with the remaining 15% experiencing minor issues or delays which had been identified and were being managed. Of the key performance indicators, 83% had met or exceeded their targets, with the remaining 17% below target and subject to ongoing monitoring.

Members were advised that the UK Shared Prosperity Fund and Rural England Prosperity Fund programmes had been completed, securing

more than £3 million across over 120 projects. Engagement with the devolution programme had recommenced. Reporting relating to Local Government Reorganisation had been paused during Quarter 2 and was due to recommence in Quarter 3. Additional resources were also being directed towards the Care Leavers Covenant and Equality, Diversity and Inclusion actions.

Cabinet received information on the Key Performance Indicators that had met or exceeded their targets. These included the percentage of Borough street lighting converted to LED, which had exceeded the target; the total tonnage of garden waste collected, which remained on target; and improvements in the total tonnage of food waste collected.

Cabinet noted that the Corporate Performance Panel had supported the Cabinet Recommendations and thoroughly scrutinised the item

RESOLVED: Cabinet resolves to review the Performance Management Report and comment on the delivery against the Corporate Strategy.

CAB71 **COUNCIL TAX SUPPORT SCHEME FOR WORKING AGE PEOPLE FOR 2027/2028**

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The Revenues and Benefits Manager presented the proposed Working Age Council Tax Support Scheme for 2027/28. The report recommended that the existing scheme continue, subject to minor amendments to reflect wider welfare reforms and provide clarification to the wording. It was noted that four responses to the public consultation had been received, and details of the responses were included in the report.

Members were advised that the scheme could provide support of up to 100% of a claimant's Council Tax liability and currently provided approximately £12 million of support to around 9,500 households, with an average award of approximately £1,300**.**

The Portfolio Holder, Councillor Morley, drew attention to section 6.6 of the report, which provided a breakdown of claims by postcode area. It was noted that the majority of claims originated from the PE30 postcode, encompassing King's Lynn town centre. Councillor Morley highlighted the ongoing work being undertaken within the town centre, including the Marmot programme and a range of support initiatives, and commented that the level of claims demonstrated the importance and necessity of these interventions.

The Chair reminded Cabinet that the Corporate Performance Panel had considered the report and supported the recommendations to Cabinet. The Chair noted that the scheme was one of the most

significant initiatives available to support residents in need and welcomed its continuation.

RECOMMENDED: That the draft Council Tax Support Scheme for 2027/2028 is agreed as the final Council Tax Support Scheme for working age people for 2027/2028.

CAB72 **COUNCIL TAX DISCOUNTS, LEVIES AND PREMIUMS FOR EMPTY PROPERTIES AND SECOND HOMES FOR 2027/2028**

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The Revenues and Benefits Manager presented the annual review of Council Tax discounts, levies and premiums for empty properties and second homes. Members were advised that no changes to the existing arrangements were proposed for 2027/28.

The report recommended retaining the existing discounts, levies and premiums for long-term empty properties, furnished properties, second homes and uninhabitable properties. The arrangements reflected the relevant statutory exceptions and had been incorporated into the Council's financial projections and Financial Plan, with an allowance made for potential changes in behaviour.

Cabinet was advised that the report recommended the delegation of authority to the Leader of the Council, in consultation with the Section 151 Officer, to negotiate and agree the Borough Council's share of the premium with Norfolk County Council, as an agreement between the authorities had not yet been reached.

Councillor de Whalley referred to long-term empty properties and queried whether current market conditions, which may make properties more difficult to sell or let, had impacted the income received from the Long-Term Empty Property Premium. The Revenues and Benefits Manager explained that the premium arrangements took account of market conditions and included periods of grace where properties were actively being marketed for sale or advertised for let. Cabinet was advised that the figures remained stable at the present time.

In response to a question from Councillor Lintern, the Revenues and Benefits Manager explained that discretionary powers were available in certain circumstances to reduce or remove the premium, with each application being considered on its individual merits. It was noted that applications for exemptions or reductions were reported regularly and considered by the Leader of the Council and the Revenues and Benefits Manager. Cabinet was advised that some cases involved genuine exceptional circumstances and were considered deserving of a reduction**.**

RECOMMENDED:

Recommendation to Full Council:

The following discounts, levies and premiums are continued for 2027/2028, subject to the Statutory Exceptions:

Class A Second Homes:
- 0% discount, i.e. no reduction;

Class B Second Homes:
- 0% discount i.e. no reduction, plus,
- An additional premium of 100% - subject to negotiation with Norfolk County Council, to return to BCKLWN a 25% share of the additional income generated by the second homes premium in line with those arrangements agreed in 2024/25 and 2025/26

Class C Empty / Unfurnished Properties:
- 0% discount, i.e. no reduction, plus,
- The relevant Long-Term Empty Property Levy (as below)

Class D Uninhabitable Properties:
- 25% discount for 12 months starting on the day the property becomes uninhabitable; then:
- 0% discount once the 12-month period has expired, plus
- The relevant Long-Term Empty Property Levy (as below)

Long-Term Empty Properties (following on from Class C and Class D above):
- A premium of 100% where the property has been empty for at least one year but less than five years,
- A premium of 200% where the property has been empty for at least five years but less than ten years, and
- A premium of 300% where the property has been empty for at least ten years.

That authority be delegated to the Leader of the Council, in consultation with the Section 151 Officer, to negotiate and agree with Norfolk County Council the proportion of additional Council Tax income arising from the second homes premium to be returned to the Borough Council for 2027/2028.

CAB73 **COMMUNITY PROJECT FUND**

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The Portfolio Holder, Councillor Morley introduced and explained that the Community Project Fund had been established as part of the February budget process to provide Ward Members with a means of supporting local improvements and community needs within their wards. The fund was intended to complement, rather than replace,

centrally determined expenditure and enabled Members from across the political groups to support projects within their local communities.

The Deputy Chief Executive and Section 151 Officer presented the first round of the Community Project Fund and advised that 48 applications had been received, requesting just over £651,000 against an available allocation of £500,000. The applications had a combined project value of approximately £1.863 million.

She explained that Officers had triaged and scored the applications against the published criteria, following which the Task Group had considered the applications and made a number of adjustments based on wider considerations. Funding totalling £412,676 was recommended, supporting projects with a combined value of approximately £1.112 million, subject to Cabinet approval.

The Deputy Chief Executive and Section 151 Officer advised Cabinet that it could either approve the recommendations as presented or refer them back to the Task Group for further consideration. It was noted that any departure from the Task Group's recommendations would need to be supported by clear reasons and that funding would need to be identified to accommodate any proposed amendments.

Cabinet was also advised that approval of a grant allocation did not guarantee the award of funding, as due diligence was required and applicants would still be required to complete the Assurance process.

The Leader advised that he had been a member of the Task Group that had considered the applications and noted that all recommendations had been made in accordance with the agreed governance arrangements. He further explained that both the Task Group and the Corporate Performance Panel had considered the applications and recommendations in detail before they were presented to Cabinet.

Councillor Lintern identified a typographical error within the Stoke Ferry application, which officers agreed to correct.

Councillor Rust advised that she had been approached by Dersingham Parish Council, which had expressed disappointment with the outcome of its application. However, she noted that the Parish Council had been provided with an explanation of the reasons why the application had not been supported.

The Leader thanked all those involved in establishing the fund, implementing the governance arrangements and administering the grant allocation process.

Councillor Morley also expressed his appreciation to the officers and teams involved and commended the geographical distribution of the

funding allocations, noting that the benefits of the scheme would be realised across the Borough.

RESOLVED:

1) approve the grant awards set out in Appendix A, subject to the conditions and assurance requirements identified;
2) note the applications set out in Appendix B that are not recommended for funding;
3) delegate authority to the Assistant Director Finance, in consultation with the Portfolio Holder for Finance, to finalise grant conditions and make any minor adjustments necessary to ensure that awards remain within the approved £500,000 budget; and
4) require that no grant payment is released until all relevant eligibility, due diligence and assurance requirements have been satisfactorily completed.

CAB74 **BUDGET MONITORING QUARTER 2**

Click here to view the recording of this item on You Tube.

The Portfolio Holder, Councillor Morley presented the report noting that it currently showed a positive end of the year forecast.

The Assistant Director for Finance and Deputy Section 151 Officer presented the Quarter 2 Revenue and Capital Monitoring Report. Members were advised that the original budget had forecast a contribution of £1.189 million to the General Fund Reserve. As of 30 September 2026, the position had improved by £781,000, resulting in a forecast contribution of £1.971 million.

The Assistant Director highlighted the key movements contributing to the revised position, including increased car parking income and reduced fuel and consumables expenditure within gardens and open spaces. Other movements related to business rates on empty industrial units, reduced discretionary housing benefit costs arising from improved temporary and supported accommodation arrangements, and drainage board levy support. Members were advised that repairs and maintenance costs continued to be monitored as further asset inspections could identify additional requirements. Costs associated with public event safety requirements were also being reviewed following the completion of the events season.

In relation to savings, the annual target was £2.279 million, with £450,000 of savings banked in Quarter One and a further £677,000 in Quarter 2. The report used a red, amber and green rating system to identify savings according to the level of certainty around their achievement.

The Assistant Director also reported that the forecast capital expenditure had reduced from £75.6 million at Quarter One to £62.83 million at Quarter 2, following a review of anticipated project timescales. Debt recovery activity continued, and investment returns remained ahead of budget as a result of prevailing interest rates.

The Leader welcomed the capital programme rephasing, noting that the revised forecasts represented a realistic and sensible projection of anticipated expenditure and project delivery.

Councillor Morley referred to the ongoing cost of living pressures and highlighted the finances in relation to the Crematorium and planning fee income.

Councillor Lintern advised that the increased cost of events was largely attributable to additional public safety measures. She noted that these measures were necessary to ensure public safety, represented a worthwhile investment, and had been implemented in response to changes in legislation.

Councillor Rust commended the work of the Housing Team and drew attention to the financial position relating to homelessness services and temporary accommodation. She noted that savings had been achieved in this area, which reflected the team's successful efforts to prevent and reduce homelessness through tailored support to individuals and households.

The Leader endorsed these comments, highlighting the significant improvement that had been achieved and expressing his appreciation to the team for their exceptional work.

Councillor de Whalley thanked all those involved in delivering a balanced budget and noted the considerable progress made, particularly when compared with the Council's financial position three years previously.

In response to a query from Councillor Ratcliffe, the Assistant Director, Finance provided an overview of the Capital Programme tiering system. It was explained that a Tier 3 project was one being developed for potential future investment but without confirmed costs or approval to proceed. Once proposals had been sufficiently developed, with defined costs and scope, they could progress to Tier 2 in accordance with the Council's governance processes. It was noted that Tier 2 projects related to operational schemes, while progression to Tier 1 required formal approval and would result in enhanced monitoring through the Member Major Projects Board.

Councillor Ratcliffe referred to the Depot Car Parking Improvements project and enquired whether solar canopies were being considered and costed to support the electric vehicles operating from the depot. The Leader confirmed that solar panels were already installed on the

depot roof and advised that the current project was focused on increasing parking capacity at the site.

Councillor de Whalley agreed to liaise with Councillor Ratcliffe regarding potential grant funding opportunities that could support further investment in solar energy infrastructure at the depot.

Councillor Ring commented on the overall budget position and commended the work undertaken by the Council to place the authority in the strongest possible financial position for the benefit of residents in the years ahead.

Councillor Morley reminded Cabinet of the contribution made by the Efficiency and Productivity Programme towards the positive budget position and commended officers for their engagement throughout the process. He noted that this work would need to continue in order to address future financial challenges.

In concluding the discussion, the Leader thanked all those involved for their efforts in overcoming significant challenges and ensuring that the Council remained in a strong and sustainable position going forward.

RESOLVED:

1) Note the forecast revenue and revised capital position for 2026/2027.
2) Approve the proposed amendments to the capital programme, including the movement of projects between programme tiers, as set out in the report and appendix 2.
3) Approve the movements between reserves, as set out in the report
4) Notes the updated position on savings and efficiencies, debt recovery and treasury management.

CAB75 KING'S LYNN MASTERPLAN AND PARKING STRATEGY

Click here to view the recording of this item on You Tube.

The Deputy Leader, Councillor Ring, presented the report and advised that the Masterplan represented the culmination of several years of work to develop a coherent and ambitious vision for the future of King's Lynn. He explained that the document identified a range of opportunities to enhance the town as a place to live, work and visit, while recognising the importance of its heritage and cultural assets in supporting a vibrant and sustainable town centre. Councillor Ring noted that the Masterplan would help create the conditions necessary to attract private investment and establish a sustainable model for future growth. He described the Masterplan as a document for the people of King's Lynn and one that would help shape the next chapter in the town's development.

The Assistant Director for Regeneration, Housing and Place informed Cabinet that the Masterplan and Car Parking Strategy had been presented together as the two documents were closely linked through their shared focus on the effective use of land within the town centre. He explained that the Masterplan identified opportunities to repurpose key areas to support the long-term success and vitality of the town centre, while the Car Parking Strategy sought to ensure that parking provision was located in the right places and met future needs.

The Assistant Director reminded Cabinet that the Masterplan established a strategic framework and guiding principles rather than detailed project proposals. Any specific schemes arising from the Masterplan would be subject to further consideration, supported by detailed business cases and the appropriate decision-making processes. He noted that individual projects would be the mechanism through which the vision set out in the Masterplan would ultimately be delivered.

Cabinet's attention was drawn to the delivery strategy, which identified key stakeholders, potential development sites and future funding opportunities.

The Assistant Director advised that the Joint Panel had considered the Masterplan and Car Parking Strategy in detail and had proposed an amendment to the recommendations. The amendment sought to ensure that the proposed allocation of £50,000 to progress market engagement and feasibility work would be reported to the Corporate Performance Panel for review as part of the scrutiny process.

The Leader commented that the debate at the Joint Panel had been constructive and advised that he had no objection to the Corporate Performance Panel reviewing the expenditure as part of its normal scrutiny function. He therefore supported the amended recommendation put forward by the Joint Panel.

Under Standing Order 34, Councillor Kemp addressed Cabinet. She stated that the town centre should focus on retail activity and that support was needed to enable existing shops to prosper and to attract new independent retailers. Councillor Kemp expressed concerns regarding any potential reduction in car parking provision and objected to any use of Harding's Way for parking. She also highlighted the importance of parking provision to support the Ferry service and expressed the view that the proposed strategy was not the appropriate approach for King's Lynn.

The Leader disagreed with Councillor Kemp's assessment and stated that he considered King's Lynn to be a thriving town centre. He commented that the town centre should continue to support both retail and residential uses and that the purpose of the strategy was to ensure the town's continued success and prosperity in the future.

Councillor Ring referred to the engagement undertaken with retailers and business owners and emphasised the importance of providing a broad and attractive offer to encourage further investment and activity within the town centre.

In response to concerns regarding parking provision, Councillor Ring advised that Harding's Way would be considered only in the context of supporting residential development and that there were no proposals to create parking facilities on green spaces. He reiterated that the Masterplan was a long-term strategy intended to preserve and enhance the town's retail, heritage and cultural offer while planning for future growth for the benefit of residents across King's Lynn and the wider Borough.

The Leader reminded Cabinet of the extensive discussion that had taken place at the Joint Panel and reiterated that the Masterplan represented an overarching vision. Detailed project proposals would be brought forward for consideration and approval as opportunities arose.

Councillor Lintern commented that there had been some misunderstanding during the Joint Panel discussions regarding the nature of the document, noting that it was an evidence-based strategic vision and that detailed implementation proposals would follow at a later stage.

Councillor Lintern suggested that officers investigate the feasibility of incorporating the pump from Crabb's Abbey Pumping Station as a heritage feature, potentially within Devil's Alley. It was suggested that this proposal be referred to the Pride in Place Programme Board for consideration.

Councillor Lintern also referred to examples of other town centres that promoted designated Heritage Quarters. In response, Councillor Ring noted that the challenge in King's Lynn was that there were so many heritage and cultural assets distributed throughout the town centre rather than being concentrated within a single area.

Councillor Lintern further advised that she disagreed with the comments made by Councillor Kemp and described the Masterplan as an excellent piece of work. She expressed her enthusiasm for its future development and implementation.

The Assistant Director explained that, subject to approval of the recommendations, further work would be undertaken to develop supporting documentation for a range of audiences, including investment prospectuses and promotional material for potential investors and stakeholders.

Councillor Ring referred to discussions held at the Joint Panel and confirmed that the provision of accessible and disabled parking spaces

would remain a key consideration within the development of the Car Parking Strategy.

Councillor Rust advised that she regularly spoke with visitors to the area and expressed pride in promoting King's Lynn's significant cultural and heritage assets.
Councillor de Whalley welcomed the proposals within the Masterplan and highlighted the anticipated improvements to the public realm and green spaces. He also noted the links between the Masterplan and the Marmot programme, its support for the Ferry service, the promotion of sustainable and multi-modal travel options, and opportunities to enhance cycling infrastructure.

Councillor Squire described the Masterplan as both transformative and ambitious. She requested that consideration be given to ensuring sufficient resources and staffing were available to maintain any additional green and public open spaces created through future projects.

Councillor Ratcliffe reiterated the importance of providing adequate disabled parking provision and noted that, based on Norfolk County Council parking standards, the Borough currently had an insufficient number of accessible spaces available.

The Leader also thanked the Neighbourhood Board for its continued contribution, support and engagement throughout the development of the Masterplan.

Councillor Ring further highlighted the ongoing role of the Pride in Place Board in supporting the delivery of smaller-scale projects arising from the Masterplan.
Following consideration of the report and the discussions held, Cabinet agreed the amendment proposed by the Joint Panel, as set out in the resolution below.

RESOLVED:

1. Endorse the King's Lynn Masterplan (Appendix 1) as a comprehensive strategic framework for guiding the future regeneration and development of King's Lynn.

2. Endorse the King's Lynn Parking Strategy Non-technical Strategy (Appendix 2) and King's Lynn Parking Strategy Supporting Technical Data Report (Appendix 8 EXEMPT) as a comprehensive strategic framework for informing the future development, accessibility and parking provision of King's Lynn.

3. Authorise officers to progress discussions with stakeholders including potential funding and delivery partners, to enable delivery of the priority masterplan projects as set out in section 4.

4. Approve officers undertaking market engagement in relation to the masterplan opportunity sites with potential suitably experienced strategic development and investor partners and investors.

5. Delegates authority to the Deputy Chief Executive/Section 151 Officer, in consultation with the Deputy Leader & Portfolio Holder for Finance, to authorise officers to progress market engagement and feasibility phase up to £50,000 and amend the capital programme 2026/7 to support this work**, with a report on how the £50,000 was utilised to go to the Corporate Performance Panel.**

6. Require a further report to Cabinet setting out the outcome of the market engagement and feasibility work of the masterplan opportunity sites before the Council commits more substantial resources to individual schemes.

RECOMMENDED:

1. Endorse the King's Lynn Masterplan (Appendix 1) as a comprehensive strategic framework for guiding the future regeneration and development of King's Lynn.

2. Endorse the King's Lynn Parking Strategy Non-technical Strategy (Appendix 2) and King's Lynn Parking Strategy Supporting Technical Data Report (Appendix 8 EXEMPT) as a comprehensive strategic framework for informing the future development, accessibility and parking provision of King's Lynn.

CAB76 **DISPOSAL OF LAND AT MORSTON DRIFT, SOUTH LYNN**

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Councillor Ring presented the report and reminded Cabinet of the Council's Asset Management process, which sought to identify land and property assets suitable for disposal where appropriate. He explained that the site subject to the report was currently being actively marketed and that the East of England Ambulance Service NHS Trust had expressed an interest in acquiring the land.

The Assistant Director for Property outlined the proposed disposal and provided details of the discussions and negotiations that had taken place with the Ambulance Trust. Cabinet was advised that the site would accommodate a modern ambulance station incorporating facilities for up to 30 ambulances, approximately 250 staff, vehicle maintenance facilities, accommodation and associated staff welfare facilities.

Under Standing Order 34, Councillor Kemp addressed Cabinet. While acknowledging the importance and benefits of the proposed development, she urged caution regarding the timing of the sale in light

of the NHS Case for Change programme and the potential implications that the new ambulance facility could have for Accident and Emergency provision at the Queen Elizabeth Hospital.

The Leader welcomed the proposal and commented that the development would provide a much-needed replacement facility.

Councillor Rust advised that the East of England Ambulance Service NHS Trust was a separate organisation from the Hospital. She noted that the current ambulance facilities were located on the hospital site, where parking and operational accommodation were constrained, with staff often required to park on surrounding streets. Councillor Rust expressed her support for the proposal, commenting that the new location would provide significant operational benefits, including improved access and egress for ambulance vehicles.

Councillor Squire also expressed her support for the proposal, noting that it would deliver modern, fit-for-purpose facilities for the Ambulance Service.

Councillor de Whalley indicated his support for the proposed disposal and the benefits that the development would bring**.**

RESOLVED:

1) Approve the disposal of the Council's freehold interest in Plot M1 and part of Plot M2, Morston Drift, South Lynn, to the East of England Ambulance Trust on the terms set out in the exempt appendix.

2) Delegate authority to the Assistant Director for Property, in consultation with the Cabinet Member for Business, to finalise the terms of the disposal and agree any non-material amendments necessary to complete the transaction.

CAB77 **EXCLUSION OF THE PRESS AND PUBLIC**

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RESOLVED: That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2 or 3 of Part 1 of Schedule 12A to the Act.

CAB78 **EXEMPT - CORPORATE INSURANCE ARRANGEMENTS FROM 1 JANUARY 2027**

The Portfolio Holder and the Assistant Director presented the report and outlined the options that had been considered in relation to the Council’s future corporate insurance arrangements. Cabinet was

provided with details of the available options, together with the associated financial and operational considerations, to support its decision-making.

Cabinet noted that the Corporate Performance Panel had considered the report and had supported the recommendations put forward to Cabinet.

RESOLVED:

1. Approve the continuation of the Council's corporate insurance arrangements with the incumbent supplier for the period 1 January 2027 to 31 December 2027.

2. Delegate authority to the Assistant Director - Finance in consultation with the Portfolio Holder for Finance to approve arrangements for the period 1 January 2028 to 31 December 2028, provided that these remain affordable and represent value for money, supplier performance is satisfactory and a lawful procurement route remains available and all associated procurement requirements are met.

3. Authorise the Assistant Director - Finance to finalise and execute all the necessary contractual documentation.

4. Note that officers are preparing the detailed underwriting information and specification required for a future competitive procurement exercise.

The meeting closed at 8.03 pm